

LLANO COUNTY EMERGENCY SERVICES DISTRICT #1  
COMMISSIONERS MEETING

The Llano County Emergency Services District #1 met at the City of Horseshoe Bay, #1 Community Drive, Horseshoe Bay, Llano County, Texas on Wednesday, March 27, 2024 with the following Llano County Commissioners present:

Rhett Ruiz  
Jerry Clinesmith  
Jarrett Bates  
Frank Sanders  
Richard Rathwick

Also, in attendance were Burnet County ESD #1 Commissioners: Bruce Cherry, Billy Elliott and Nick Wood; Joe Don Dockery, Burnet Commissioner Pct.4, M Logan, Logan Consulting, Peter Jones Llano Commissioner Pct 1, Jeff Koska, Horseshoe Bay City Manager, Adrian Maple, Assistant to City Manager and Johnny Campbell, Executive Director, Marble Falls Area EMS

1. **Call the Meeting to Order and Establish a Quorum:** The meeting was called to order by Rhett Ruiz, President, Llano County ESD #1, at 9:00 a.m. A quorum was established.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited by the Board members and all others in attendance.
3. **Public Comments:** None
4. **Updates from Public Officials:** Commissioner Dockery stated that Burnet County was holding their Bulk Trash collection on Saturday April 20<sup>th</sup> and he would send out an email blast with all the particulars. He also stated that TxDot is conducting a presentation at the Marble Falls High School at 5:30 to discuss the Hwy 281 and Hwy 71. Worked slated to start 2029. He mentioned that the Wirtz Dam bridge project was scheduled to begin Fall of 2025. Commissioner Jones stated that 2 elections will be held May 4<sup>th</sup> at City Chambers. He also mentioned the Bulk Trash collection on April 20<sup>th</sup>. Mr. Koska stated that Monarch Ridge was annexed in the City of Horseshoe and is waiting on plans from the developer. No construction has started yet. No action needed at this time.
5. **Approve the Minutes from the February 28, 2024 Regular Meeting:** Commissioner Bates made the motion to approve the February 28, 2024 Regular Meeting minutes and was seconded by Commissioner Sanders. The motion passed unanimously.
6. **Report from Marble Falls Area EMS on Emergency Services Performance February 2024:** Mr. Campbell stated it was a very busy month.

Total Responses in Llano County ESD and Burnet County ESD for February 2024: **75**  
 Llano County: **61** and Burnet County: **14**

7. **Treasurer’s Report:** Financial reports for month ending 02/29/2024 showed 2023/2024 taxes collected to date \$539,276.02 Representing a 93.03% collection percentage. The collection for 02/29/2023 was \$471,587.36. Which is up \$67,688.66 from this time period last year. Account Balances for all accounts as of 02/28/2024 is \$917,954.67. Year to Date Actual Revenue is \$574,994.84. Year to Date Actual Expenses is \$228,557.06 representing a surplus of \$346,437.78 for the year to date.
  
8. **Discuss and Consider Action on appointment of Records Management Officer:** Commissioner Sanders made the motion to have Jarrett Bates be Records Management Officer and was seconded by Commissioner Rathwick. The motion passed unanimously.
  
9. **Update on new required policies for the District:** Ms. Logan stated that the District will need to author and adopt a Paid Quarantine and a Family Medical Leave Act. Ms. Logan will provide the policies at a future meeting.
  
10. **Discuss and Consider Action on District Debit Card at First United Bank:** Commissioner Rathwick made the motion to obtain a District Debit Card at First United and was seconded by Commissioner Clinesmith. The motion passed unanimously.
  
11. **Discuss and Consider Action on Debit Card Use Policy:** Commissioner Rathwick made the motion to approve and adopt the Debit Card Use Policy and was seconded by Commissioner Sanders. The motion passed unanimously.
  
12. **Approve payment of Bills:** Commissioner Rathwick made the motion to approve the payment of the current bills and was seconded by Commissioner Sanders. The motion passed unanimously. The following bills were paid:
 

City of HSB	\$ 750.00	Facility Rent
Marble Falls Area EMS	\$38,716.64	Amb
Logan Consulting	\$ 2,780.00	Admin
Horseshoe Bay Beacon	\$ 7.00	Ad for Admin office
  
13. **Date of Next Meeting:** Date of next meeting – April 24, 2024
  
14. **Adjourn:** The board meeting adjourned at 9:27 am

Approved: *D. J. Bates*

Attest: *[Signature]*